

MARAGUA NATIONAL GOVERNMENT CONSTITUENCIES
DEVELOPMENT FUND



TENDER NOTICE

FEBRUARY 2025

MARAGUA NG-CDF invites tenders from interested eligible bidders for the following works

TENDER No.	TENDER DESCRIPTION	ELIGIBILITY
MARAGUA/NG- CDF/2025-012/23/24	PROPOSED RENOVATION WORKS TO MARAGUA NG-CDF OFFICES	OPEN

Interested eligible bidders may obtain and inspect tender documents at the **MARAGUA NG-CDF** office at **MARAGUA** during official working hours Monday to Friday from 8:00am to 5:00 pm or on Public Procurement

Information Portal <https://tenders.go.ke/tenders>.

A complete set of bid documents should be submitted in plain sealed envelope clearly marked the tender number. Envelopes should be without the name & address of the bidder. The envelope should be returned to the address below and be deposited in the tender box located at the entrance of the MARAGUA NG-CDF office, located at MARAGUA Sub-County offices on or before **TUESDAY, 11TH MARCH 2025 at 11:00 AM.**

Bid documents shall be opened immediately after the deadline of the closing date and time at **MARAGUA NG-CDF** boardroom. Interested bidders can attend in person or send their representatives.

**THE FUND ACCOUNT MANAGER,
MARAGUA NG-CDF,
P.O BOX 643- 10205,
MARAGUA.**



NG-CDF MARAGUA

REQUEST FOR QUOTATION
(RFQ)

QUOTATION NO.: **MARAGUA/NG- CDF/2025-012/23/24**

CONTRACT DESCRIPTION: **PROPOSED RENOVATION WORKS TO
MARAGUA NG-CDF OFFICES**

DATE: _____

NAME OF BIDDER: _____

POSTAL ADDRESS: _____

TELEPHONE NO.: _____

E-MAIL ADDRESS: _____

GROUP : **OPEN**

PROCURING ENTITY: MARAGUA NG-CDF

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REQUEST FOR QUOTATIONS

1. NAME AND CONTACT ADDRESSES OF PROCURING ENTITY:

MARAGUA NGCDF

Postal Address: P.O BOX 643-10205, MARAGUA.

Email Address: cdmaragua@ngcdf.go.ke

2. Request for Quotations No.: **MARAGUA/NG- CDF/2025-012/23/24**

3. Contract Description: **PROPOSED RENOVATION WORKS TO MARAGUA NG-CDF OFFICES**

REQUEST FOR QUOTATIONS (RFQ)

To: _____ [Insert Name and Address of selected Tenderer]

From: **MARAGUA NGCDF OFFICE**

Contract Description: **PROPOSED RENOVATION WORKS TO MARAGUA NG-CDF OFFICES**

Reference Number - **MARAGUA/NG- CDF/2025-012/23/24**

1. The MARAGUA NG CDF invites you to submit quotations for WORKS indicated in detail in “Table A. Schedule of Requirements and Specifications”. The quotation shall follow the instructions and documents in this RFQ document and shall be in English Language. Tenderers may obtain further information during office hours: 8.00AM - 5.00PM at the address given below.
2. Quotations shall be submitted in accordance with the instruction in Part1: Quotation Procedures and in a sealed envelope clearly indicating name and address of tenderer, the quotation name and title and must reach the Procuring Entity at the address indicated below not later than [indicate date and time]. Quotations can be delivered by registered mail, courier or hand delivery at the tenderer's option. Late quotations shall be rejected.

Enquiries regarding this quotation may be addressed to :

P.O BOX 643-10205, MARAGUA.

Email Address: **cdfmaragua@ngcdf.go.ke**

3. Any resulting contract shall be subject to the terms and conditions detailed in Part3: Contract.

ADDRESS FOR SUBMISSION OF QUOTATIONS

- 1) Name of Procuring Entity:

MARAGUA NGCDF

Office Mailing Address:

P.O BOX 643-10205, MARAGUA.

Email Address: **cdfmaragua@ngcdf.go.ke**

- 2) Physical address: **P.O BOX 643-10205, MARAGUA.**

Yours Sincerely,

Fund Account Manager

PART 1: INSTRUCTIONS TO TENDERERS

1. Tenderers are advised to read carefully these instructions and the Conditions of Contract in Part3: Contract, before preparing the quotation. The standard forms in this RFQ may be photocopied for completion but the Tenderer is responsible for their accurate reproduction. The term Tenderer shall mean the firm or person invited to submit a quotation. The term Quotation herein shall mean the quotation submitted as usually understood in public procurement.
2. Validity of Quotations: The quotation will be held valid for **90** days from the date of submission.
3. The Quotation shall consist of completed Tables A, B and C and the Form of Quotation all indicated in Part2 of this Request for Quotations, and documents to evidence Eligibility and Conformity to Technical Specifications.
4. Sealing and Marking of Quotations: Quotations in one “one original” should be sealed in a single envelope, clearly marked with the Quotation Reference Number in the RFQ, the Tenderer's name and the name of the Procuring Entity. Envelopes should be sealed in such a manner that opening and resealing cannot be achieved undetected.
5. Submission of Quotations: Quotations, and any alternatives if allowed as per Item 11 below, should be submitted to the address below, on or before the date and time indicated in sub -item 4 below. Late quotations will be rejected.

Address for Submission of Quotations

- 1) Name of Procuring Entity: MARAGUA NG-CDF

Mailing Address: Postal Address:

THE FUND ACCOUNT MANAGER,
MARAGUA NGCDF
P.O BOX 643-10205, MARAGUA.

- 2) Date of Submission (deadline): **TUESDAY, 11TH MARCH 2025**
- 3) Time of Submission (deadline): **11:00 AM.**
6. Opening of Quotations: Quotations will be opened immediately after the closing date and time specified in item 5(4) above, by at least three appointed officials of the Procuring Entity.
7. Tenderer Eligibility: Tenderer must submit Documentary evidence to show their eligibility to be awarded a contract to cover each of the following:
 - i) Valid Trading License
 - ii) Certificate of Registration
 - iii) Current CR12 and Copy of Identification card(s) of the company’s director(s)
 - iv) Valid KRA Pin and Tax Compliance Certificate.
 - v) Valid NCA Certification
 - vi) AGPO Certificate (where applicable)

The Tenderer shall also complete attached forms to confirm eligibility and non-existence of a conflict of interest in relation to this procurement requirement by signing the attached Forms.

8. Invitation not transferable: This invitation is not transferable to other firms or individuals not so invited.
9. Goods Eligibility: Tenderer must submit as evidence documents to show the country of origin of any goods to be supplied or incorporated in the work or services.
10. Technical Specifications: Documentary evidence to show that the goods meet the technical specifications.
11. Alternative Quotations: Tenderers are permitted/not permitted (select one) to submit alternative quotations for goods/alternative technical solutions for specified parts of the Works or Services (select one). Only the alternatives, if any, of the Tenderer with the winning quotation conforming to the basic technical requirements shall be considered by the Procuring Entity.
12. Currency: Quotations shall be priced in Kenya Shillings. Quotations in other currencies will be rejected.
13. Evaluation of Quotations: The evaluation of quotations will be conducted using the procedure set out below:
 - i) Preliminary examination to determine Tenderer eligibility:
 - i. Valid Trading License
 - ii. Certificate of Registration
 - iii. Current CR12 and Copy of Identification card(s) of the company's director(s)
 - iv. Valid KRA Pin and Tax Compliance Certificate.
 - v. Valid NCA Certification
 - vi. AGPO Certificate (where applicable)
 - ii) Technical examination to determine goods eligibility, compliance with technical specifications and commercial responsiveness. Quotations failing this stage will be rejected and not considered in next stage.
 - iii) Financial comparison of quotations to determine the lowest evaluated quotation.
14. Lowest Evaluated Quotation: The lowest evaluated quotation shall be recommended for award of contract.
15. Award of contract: Award of contract shall be by placement of a Letter of Acceptance or Local Purchase Order in accordance with Part 3: Contract. The currency of award and payment shall be currency in which the quotation was submitted. Unsuccessful Tenderers who responded will be notified of the accepted quotation, indicating the name and the amount of the accepted quotation.
16. Right to Reject: The Procuring Entity reserves the right to accept or reject any quotation or to cancel the quotation process and reject all quotations at any time prior to contract award.

QUOTATION AND QUALIFICATION DOCUMENTS

Tenderer must fill and complete the following;

- i) FORM FOR DISCLOSURE OF INTEREST
- ii) CERTIFICATE OF INDEPENDENT QUOTATION DETERMINATION
- iii) SELF-DECLARATION FORM
- iv) BILL OF QUANTITIES

FORM OF QUOTATION [To be completed by Tenderer]

Quotation Addressed to (Procuring Entity)	MARAGUA NG-CDF
Date of Quotation	
Quotation Reference Number	MARAGUA/NG- CDF/2025-012/23/24
Subject of Quotation	PROPOSED RENOVATION WORKS TO MARAGUA NG-CDF OFFICES

1. We have examined and have no reservations to the Request for Quotation document, and understand its full content and intent.
2. In compliance with your request for quotations dated _____, referenced above, we offer to _____ (specify one of supply goods, complete the works or provide the services) to cover and conform to our pricing listed in the attached in Table B. Quotation Submission TABLE at a total price of Kenya Shillings _____ (in words) _____
3. We confirm that we are eligible to participate in public procurement and meet the eligibility criteria specified in Part 1: INSTRUCTIONS TO TENDERERS.
4. We also confirm that the _____ (works to be constructed conform to the BILL OF QUANTITIES TABLE below of this RFQ Document.
5. We undertake to adhere by the Code of Ethical Conduct for Suppliers, Contractors and Service Providers, copy available from https://nt.treasury.go.ke/sites/default/files/inline-files/Code-of-Ethics-for-Suppliers_1.pdf during the procurement process and the execution of any resulting contract.

6. We confirm that the prices quoted are fixed and firm for the duration of the validity period and performance of the contract and will not be subject to revision or variation.
7. The validity period of our quotation is: _____ days from the time and date of the submission deadline (number to be same as in the instructions to Tenderers).
8. We confirm we are not submitting any other Quotation as an individual or firm, and we are not participating in any other Quotation as a Joint Venture member or as a sub-contractor.
9. We, along with any of our subcontractors, suppliers, Engineer, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to a temporary suspension, or a debarment imposed by the Public Procurement Regulatory Authority or any other entity of the Government of Kenya, or any international organization.
10. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf engages in any type of Fraud and Corruption.
11. We hereby certify and confirm that the Quotation is genuine, non-collusive and made with the intention of accepting the contract if awarded. To this effect we have signed the “Certificate of Independent Quotation Determination” attached below.
12. We, the Tenderer, have completed fully and signed the FORM FOR DISCLOSURE OF INTEREST-interest of the firm in the Procuring Entity, attached below.

The Delivery/Completion period offered is: _____ days from date of acceptance of Quotation. The warranty period offered is _____ weeks.

- i) FORM FOR DISCLOSURE OF INTEREST – Interest of the Firm in the Procuring Entity
- ii) Are there any person /persons in **MARAGUA NG CDF** who has/have an interest or relationship in this firm? Yes/No.....

If yes, provide details as follows;

	Names of Person	Designation in the Procuring Entity	Interest or Relationship with Tenderer
1			
2			
3			

- iii) **Conflict Of Interest Disclosure**

	Type of Conflict	Disclosure	If YES provide details of the relationship with Tenderer
		YES ORNO	
1	Tenderer is directly or indirectly controls, is controlled by or is under common control with another tenderer.		
2	Tenderer receives or has received any direct or indirect subsidy from another tenderer.		
3	Tenderer has the same legal representative as another tenderer		
4	Quotation has a relationship with another tenderer, directly or through common third parties, that puts it in a position to influence the quotation of another tenderer, or influence the decisions of the Procuring Entity regarding this quotation process.		
5	Any of the Tenderer’s affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the quotation.		
6	Tenderer would be providing goods, works, non-consulting services or consulting services during implementation of the contract specified in this Quotation Document.		
7	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who are directly or indirectly involved in the preparation of the Quotation document or specifications of the Contract, and/or the Quotation evaluation process of such contract.		
8	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who would be involved in the implementation or supervision of the Contract.		
9	Has the conflict stemming from such relationship stated in item 7 and 8 above been resolved in a manner acceptable to the Procuring Entity throughout the quotation process and execution of the Contract?		

iv) Certification

On behalf of the Tenderer, I certify that the information given above is complete, current and accurate as at the date of submission.

Full Name _____

Title or Designation _____

(Signature)

(Date)

v) CERTIFICATE OF INDEPENDENT QUOTATION DETERMINATION

I, the undersigned, in submitting the accompanying Letter of quotation to the _____
 [Name of Procuring Entity] for: _____ [Name and number of quotation] in
 response to the request for tenders made by: _____ [Name
 of Tenderer] do hereby make the following statements that I certify to be true and complete in every
 respect: I certify, on behalf of _____ [Name of Tenderer] that:

1. I have read and I understand the contents of this Certificate;
2. I understand that the Tenderer will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am the authorized representative of the Tenderer with authority to sign this Certificate, and to submit the quotation on behalf of the Tenderer
4. For the purposes of this Certificate and the quotation, I understand that the word “competitor” shall include any individual or organization, other than the Tenderer, whether or not affiliated with the Tenderer, who:
 - a) Has been requested to submit a quotation in response to this request for quotations;
 - b) Could potentially submit a quotation in response to this request for quotations based on their qualifications, abilities or experience;
5. The Tenderer discloses that [check one of the following, as applicable]:
 - a) The Tenderer has arrived at the quotation independently from, and without consultation, communication, agreement or arrangement with, any competitor;
 - b) the Tenderer has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this request for quotations, and the Tenderer discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
6. In particular, without limiting the generality of paragraphs (5)(a) or (5)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a) prices;
 - b) methods, factors or formulas used to calculate prices;
 - c) the intention or decision to submit, or not to submit, a quotation; or
 - d) the submission of a quotation which does not meet the specifications of the request for quotations; except as specifically disclosed pursuant to paragraph (5)(b) above;
7. In addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the works or services to which this request for tenders relates, except as specifically authorized by the procuring authority or as specifically disclosed pursuant to paragraph(5)(b) above;
8. The terms of the quotation have not been, and will not be, knowingly disclosed by the Tenderer, directly or indirectly, to any competitor, prior to the date and time of the official quotation opening, or of the awarding of the Contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph(5)(b) above.

Name: _____

Title: _____

8 Date: _____ [Name, title and signature of authorized agent of Tenderer and Date]

vi) SELF-DECLARATION FORM

We, the Tenderer _____ (insert name) submitting our
 Quotation in respect of Quotation No. _____
 for _____ (insert
 quotation Title Description) for _____ (insert
 Name of Procuring Entity)

DECLARE AS FOLLOWS:

That, we the Tenderer including any entity or individual that directly or indirectly controls, is controlled by or is under common control with us, and any subcontractors, suppliers, project managers, consultants, manufacturers, service providers, agents, individuals, or any other party involved or to be involved for any part of the processes of procurement and contract execution related to the above quotation:

- a) have not engaged/will not engage in any corrupt or fraudulent practices in the processes of procurement and contract execution related to the above quotation as defined and/ or described in the following:
 - i) the RFQ for the above Quotation;
 - ii) Kenya's Public Procurement and Asset Disposal Act, 2015 and its attendant Regulations;
 - iii) Kenya's Anti-Corruption and Economic Crimes Act, 2013; and
 - iv) Any such other Acts or Regulations of Government of Kenya;
- b) Have not offered/will not offer any inducement to any member of the board, management, staff and/or employees and/or agents of _____ (name of the procuring entity);
- c) Have not engaged/will not engage in any collusive or corrosive practice with other Tenderers participating in the subject quotation;
- d) have not been sanctioned or debarred by any entity from participation in public procurement proceedings of Kenya.

That, what is deponed to herein above is true to the best of our knowledge, information and belief.

Name of the Tenderer: _____ [Insert complete name of tenderer signing the quotation]

Name of the person duly authorized to sign the quotation on behalf of the Tenderer: _____ [Insert complete name of person duly authorized to sign the quotation]

Title of the person signing the Quotation: _____ [Insert complete title of the person signing the quotation]

Signature of the person named above: _____ [Insert signature of person whose name and capacity are shown above]

COMMITMENT TO THE CODE OF ETHICS *(to be submitted as part of any quotation or tender)*

I..... (Supplier) Confirm that I have read and fully understood the contents of the Public Procurement & Disposal Act, 2006 and the Code of Ethics for Suppliers and my responsibilities under the Code.

I also certify that I am duly authorized to sign this Code on my own behalf and on behalf of my organization, and agree to comply with the Code of Ethics.

Name..... Sign.....

Position.....

Office address.....

Telephone.....

E-mail.....

Name of the Firm.....

(Company Seal/ Rubber Stamp where applicable)

Sworn at }

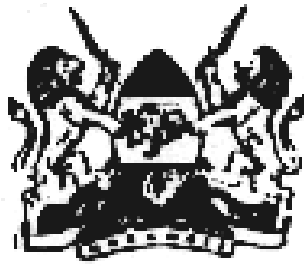
By the said }

Deponent

this.....day of.....20..... }

Before Me }

Commissioner for Oaths/Magistrate }



REPUBLIC OF KENYA

MINISTRY OF TRANSPORT AND INFRASTRUCTURE

DIRECTORATE OF PUBLIC WORKS

PROPOSED RENOVATION WORKS

TO MARAGUA NG-CDF OFFICES

BILLS OF QUANTITIES

TENDER NO:

Prepared: -
County Quantity Surveyor
Department of Public Works
P.O. Box 133 - 10200
MURANG'A

Issued: -
County Works Officer
Department of Public Works
P.O. Box 133 - 10200
MURANG'A

FEBRUARY, 2025

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	BILL NO. 1- RENOVATIONS TO OFFICES BUILDER'S WORK ELEMENT NO.1 SUBSTRUCTURES (ALL PROVISIONAL) NOTE; (I) All work measured under this element is up to and including the floor slab but excluding the finishes thereon.				
A	Allow for demolition of existing floor to expose foundation to allow for placing of a new slab-load and cart away debris as instructed.	0	SM		
B	Clear the site of all bush scrub undergrowth and small trees grab up roots and cart away or burn all arising	0	SM		
	Excavations and earthworks				
C	Excavate oversite average 200mm deep to remove vegetable soil load up wheel and deposit about 100metres away and later spread and level on site where directed	0	SM		
D	Bulk Excavate to reduce levels not exceeding 1.50 metres deep commencing at stripped level	0	CM		
E	Excavate for strip foundation trenches occurring not exceeding 1.5metres deep commencing from reduced level	0	CM		
F	Allow for keeping excavations free from mud and all water including spring and running water by pumping pailing or other approved means.		ITEM		
G	Allow for planking and strutting to sides of excavations		ITEM		
	Disposal				
H	Load surplus excavated material and spread on site	0	CM		
	Filling				
J	Return fill and ram selected excavated material around foundations.	0	CM		
	Carried to Collections				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>Hardcore as described</u>				
A	300mm Thick layer of imported hardcore filling including levelling and consolidating in 150mm layers	106	SM		
	<u>Blinding</u>				
B	50mm Thick Quarry dust blinding to the surface of hardcore;rolled smooth to receive polythene sheeting(m.s)	106	SM		
	<u>Insecticide treatment</u>				
C	"TERMIDOL" or other equal and approved chemical insecticide treatment prepared and applied according to the manufacturer's printed instructions.	106	SM		
	<u>Damp proof membrane</u>				
D	500 Gauge polythene or other equal and approved plastic sheet damp proof membrane laid over blinding(measured nett - allow for laps)	106	SM		
	<u>In-situ concrete work</u>				
	<u>Mass concrete (1:3:6/38-38mm aggregate)</u>				
E	50mm Thick blinding under strip foundations	0	SM		
	<u>Vibrated reinforced concrete (1:2:4/20-20mm aggregate) as described in:</u>				
F	Strip foundations	2	CM		
G	Foundation beam	0	CM		
H	150 mm Thick ground floor slab	106	SM		
	<u>Steel reinforcement</u>				
	<u>Supply and fix bars reinforcement including bending, hooks, tyingwire, cutting, spacer blocks and supporting all in position as described</u>				
	<u>High tensile square twisted bars to B.S. 4461</u>				
J	8 mm Diameter	67	KG.		
K	12 mm Diameter	67	KG.		
	<u>Mesh reinforcement</u>				
L	Fabric mesh reinforcement to B.S. 4483 ref: A142 including laps tyingwire and spacer blocks complete(measured nett-allow for laps)	106	SM		
	Carried to Collections				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>Sawn for mwork as described to:</u>				
A	Vertical sides of strip foundations	6	SM		
B	Vertical sides of foundation beam	0	SM		
B	Edge of floor slab 75-150mm high	0	LM		
	<u>Foundation walling</u>				
C	200mm Thick rough chisel dressed natural stone walling bedded and jointed in cement and sand (1:3) mortar and reinforced with and including 20swg x 25mm wide hoopiron in every alternate course	18	SM		
	<u>Plinth area finishes</u>				
D	12mm Thick cement and sand (1:3) wood float render to plinth area	172	SM		
E	Prepare and apply three coats black bitumastic paint to rendered area	172	SM		
	<i>Carried to collection</i>	<i>below</i>			
	<u>COLLECTION</u>				
	Brought Forward from Page No. BW		1		
	Brought Forward from Page No. BW		2		
	Brought Down from Page No. BW		Above		
	<u>TOTAL FOR ELEMENT NO. 1</u>				
	<u>SUBSTRUCTURES</u>				
	<u>CARRIED TO SUMMARY</u>				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<p><u>SUPERSTRUCTURE WORKS</u></p> <p><u>ELEMENT NO.2</u></p> <p><u>REINFORCED CONCRETE</u> <u>FRAME (ALL PROVISIONAL)</u></p> <p><u>Vibrated reinforced concrete (1:2:4/20 - 20mm aggregate) as described in:-</u></p> <p>A Beam 2 CM</p> <p>B Entrance steps 0 CM</p> <p><u>Steel reinforcement</u></p> <p><u>Supply and fix bars reinforcement including bending, hooks, tyingwire, cutting, spacer blocks and supporting all in position as described</u></p> <p><u>High tensile square twisted bars to B.S. 4461 as described in ;</u></p> <p>B 8 mm Diameter 70 KG.</p> <p>C 12 mm Diameter 121 KG.</p> <p><u>Sawn formwork as described to ;</u></p> <p>D Sides and soffits of ringbeam/beams 20 SM</p>				
	<p><u>TOTAL FOR ELEMENT NO. 2</u> <u>R.C. SUPERSTRUCTURE</u> <u>CARRIED TO SUMMARY</u></p>				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>ELEMENT NO. 3</u>				
A	Allow for demolition of existing wall, inclusive of the plaster and hoop iron, load and cart away debris from site	36	SM		
	<u>WALLING (ALL PROVISIONAL)</u>				
	<u>Fine machine cut natural stone walling bedded and jointed in cement and sand (1:3) mortar and reinforced with and including 20swg x 25mm wide hoopiron; with horizontal external keys externally;internally left plain ready for plaster (m.s)</u>				
B	200mm Thick External wall reinforced in every third course	36	SM		
C	200mm Thick Gable Wall	0	SM		
	<u>Horizontal damp proof course ; one layer of 3 - ply bituminous felt or other equal and approved (measured nett - allow for laps)</u>				
D	200mm Wide levelled and bedded in cement and sand (1:3) mortar under walls	34	LM		
	<u>Steel Columns</u>				
E	75mm diameter x 3mm CHS mild steel columns anchored onto concrete at the bottom and to timber trusses at top with and including holder brackets each 3000mm high;primed painted in 3 coats gloss oil paint to approval	0	NO		
F	Allow for hacking of joints after every alternative course in areas with cracks, reinforce with 10mm diameter steel reinforcement bars, fill with plaster and even out smoothly		ITEM		
	<u>TOTAL FOR ELEMENT NO.3</u>				
	<u>WALLING</u>				
	<u>CARRIED TO SUMMARY</u>				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>ELEMENT NO 4</u>				
	<u>ROOFING AND RAIN WATER DISPOSAL</u>				
	<u>(ALL PROVISIONAL)</u>				
A	Carefully remove the existing Roofing Sheets (appx 0 sq), all roof construction timbers making good disturbed surfaces and set aside arising materials for Re-use	0	SM		
	<u>(ROOF VERANDAH EXTENSION/NEW ROOF AREAS)</u>				
	<u>All timber to be sawn cypress of G.S grade seasoned to an equilibrium moisture content between 9% and 15% and to a requirement of K.S 02771 of 1991 treated with approved wood preservative.</u>				
B	100 X 50mm Wall plate on and including 10mm cement and sand (1;4) mortar bed secured to reinforced concrete ring beam (m.s) by mild steel anchor bolts (m.s)	6	LM		
	<u>The following in Nailed triangular timber trusses spanning clear 2000 mm height 400 mm including hoisting and placing approx. 3100 mm above floor slab level.</u>				
C	150 X 50 mm trussed rafter	45	LM		
D	150 X 50 mm Struts/ ties	36	LM		
E	150 X 50 mm Tie Beam	18	LM		
F	75 X50 mm purlins	42	LM		
	<u>Covering</u>				
	<u>Approved gauge 28 IT5 Prepainted roofing sheets laid onto and including 50 x 75 celcured treated cypress battens (m.s) - at approved centres</u>				
G	Laid in approved pattern; including raking cutting	56	SM		
H	Gauge 28 ridge cap on gauge 28 IT5 roofing sheets nailed on purlins	18	LM		
	<u>Wrot cypress</u>				
J	25 X200 mm Thick Fascia and Barge boards fixed to ends of rafters(m.s)	46	LM		
	Carried to collection				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>Rain Water disposal</u> <u>The following in G24 Galvanised mild steel</u>				
A	150 X 100 mm Half round gutter fixed to fascia board with and including approved pattern brackets at 1000 mm cc	112	LM		
B	Extra over gutter for stopped end piece with 100 mm diameter outlet	8	NO		
C	100 diameter x 3 mm Thick cold rolled steel pipe fixed to natural stone walling with and including mild steel brackets 600mm centres	26	LM		
D	Extra over down pipe for 100 mm diameter swan neck wall off set	8	NO		
E	Extra over down pipe for 100 mm diameter rain water shoe	8	NO		
	<u>Painting</u>				
	<u>Knot prime stop and prepare and apply one under coat and two finishing coats of gloss oil paint to:</u>				
F	General surfaces of timber fascia 200 - 300mm girth	46	LM		
	<u>ROOFING FINISHES</u>				
	<u>Prepare and apply approved roof Master sheet paint in 3 coats</u>				
G	General Surfaces of Roofing sheets	302	SM		
H	Allow a Provisional Sum to check and rectify roof leaks with approved sealant including replacement of defective sheets		ITEM		
J	Allow a Provisional Sum For General Electrical incidental works overhaul associated with replacement of roof		ITEM		
	Carried to collection				
	<u>COLLECTION</u> Brought Forward from Page No. BW Brought Down from		4 5 Above		
	<u>TOTAL FOR ELEMENT NO. 4</u> <u>ROOFING AND RAINWATER DISPOSAL</u> <u>CARRIED TO SUMMARY</u>				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>ELEMENT NO. 5</u>				
	<u>WALL FINISHES</u>				
	<u>EXTERNAL WALL FINISHES</u> (ALL PROVISIONAL) <u>External wall finishes</u> 12mm thick cement,sand render ,with wood float finish , as described to:-				
A	Hack out joints and apply plaster on concrete or masonry surfaces of gables,parapets, columns and beams	56	SM		
	<u>Painting and decorations</u> <u>Prepare and apply one under coat and two finishing coats "Permacoat" or equivalent exterior quality emulsion paint on:-</u>				
B	Fair faced surfaces of rendered concrete or masonry surfaces-New and Existing	912	SM		
	<u>INTERNAL WALL FINISHES</u> (ALL PROVISIONAL) <u>Internal wall finishes</u>				
C	Hack out joints and apply 12mm thick gauged lime plaster (1:2:9) in two coats finished with steel trowel on natural stone walling and beams	56	SM		
D	Ditto new surfaces of walls	0	SM		
	<u>Painting and decorations</u> <u>Prepare and apply one under coat and two finishing coats plastic Vinyl matt or equivalent emulsion paint on:-</u>				
E	Plastered surfaces-New and Existing	1268	SM		
F	Ditto new surfaces of wall	0	SM		
	<u>BALLUSTRADING</u>				
	<u>Mild Steel:</u>				
G	Mild steel balustrading 900 mm high overall in 50 x 25 x 3 mm RHS framing; 25 x 25 x 3 mm RHS sections at 150 mm centres; including all the necessary welds and priming ; all to the Architect's design	0	LM		
	<u>Prepare and Apply Three Coats of Gloss Oil Paint to:-</u>				
H	Steel balustrading general surfaces (measured generally)	0	SM		
	<u>TOTAL FOR ELEMENT NO. 5</u>				
	<u>WALL FINISHES</u>				
	<u>CARRIED TO SUMMARY</u>				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	ELEMENT NO. 6				
	FLOOR FINISHES				
	(ALL PROVISIONAL)				
	<u>In situ cement and sand (1:3) screeded beds, with steel trowelled finish, on concrete</u>				
	<i>(Verandah walkways)</i>				
A	25 mm coloured screed	0	SM		
B	Ditto 25 x 100 mm high skirting	0	LM		
	<u>In situ cement and sand (1:3) screeded beds, with wood trowelled finish, on concrete</u>				
	<i>(floor internally and verandah)</i>				
	<u>Hack off existing floor surface to receive and including:</u>				
E	25 mm thick (1:3) c/s screed laid on oversite concrete (m.s) and finished with a wooden float as backing to receive floor tiles finish (ms)	318	SM		
	<u>300X300MM Saj or equal and approved floor tiles Jointed with appropriate adhesive.</u>				
H	15 mm thick paving in floors/ steps	318	SM		
K	Ditto 100 mm high skirting	156	LM		
	CEILING FINISHES				
	(ALL PROVISIONAL)				
	<u>Chipboard ceiling. Rate to include removing defective ceiling so as to replace</u>				
B	Approved quality Chipboard ceiling boards fixed to and including 50 x 50mm framing sections sawn cypress timber bandering at 600mm centers both ways.	138	SM		
C	<u>Extra over</u> UPVC ceiling board for forming removable access trap door size 600x600mm with 100 x 50mm sawn treated cypress trimming joists 120 x 25mm wrot cypress frame all round and 9mm removable chipboard panel set loose on top of framing	0	NO		
	<u>Cornice</u>				
D	100x 25mm PVC Moulded cornice	46	LM		
	<u>Prepare and Apply Three Coats of Silk Vinyl Paint to:-</u>				
J	Existing Ceiling surfaces and New Ceiling Surfaces	318	SM		
	TOTAL FOR ELEMENT NO. 6				
	FLOOR & CEILING FINISHES				
	CARRIED TO SUMMARY				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	ELEMENT NO. 7				
	DEMOLITIONS				
A	Carefully remove the existing timber Doors(900 x 2400mm high) making good disturbed surfaces and set aside arising materials for disposal or as directed by the client	2	NO		
B	Carefully remove the existing steel windows(1500 x 1500mm high) making good disturbed surfaces and set aside arising materials for disposal or as directed by the client	0	NO		
	WINDOWS				
	(ALL PROVISIONAL)				
C	175 x 75 mm thick precast concrete window; weathered and throated	0	LM		
	Steel Casement Windows				
	<u>Purpose made steel window casements in 25 mm thick z - sections, T-sections and flat bars; complete with hinges, stays, fasteners, permanent vent with mosquito gauze and sheet metal hood etc assembled and fixed to opening including cutting and pinning lugs to concrete or blockwork surround and bedding frame in cement and sand mortar (1:4) (Burglar proofing grilles included)</u>				
D	Window Size 1500 x 1500 mm high	1	NO		
	GLASS & GLAZING TO METAL WITH PUTTY				
	Clear sheet Glass				
E	4 mm thick clear and one way tinted in selected areas	11	SM		
	Obscure sheet Glass				
F	5 mm thick	0	SM		
	<u>Prepare and apply two under coats and one finishing coat gloss oil paint to:</u>				
G	Steel window surfaces / grilles; measured generally	86	SM		
	DOORS				
	(ALL PROVISIONAL)				
	Steel Casement Doors				
	<u>Standard door complete with hinges, permanent vent with mosquito gauze and sheet metal hood etc assembled and fixed to opening including cutting and pinning lugs to concrete or blockwork surround and bedding frame in cement and sand mortar (1:4) (Grille, 3 lever "Union" or approved equivalent steel lock and Glazing included)</u>				
H	Door Overall size 900 x 2400 mm high; Single door	1	NO		
	<u>Prepare and Apply Three Coats of Gloss Oil Paint to:-</u>				
J	Steel door general surfaces	56	SM		
	TOTAL FOR ELEMENT NO. 7				
	WINDOWS AND DOORS				
	CARRIED TO SUMMARY				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
SUMMARY					
1	SUBSTRUCTURES		PAGE	NO	
2	R.C SUPERSTRUCTURES		BW	3	
3	WALLING		BW	4	
4	ROOFING AND RAIN WATER DISPOSAL		BW	5	
5	WALL FINISHES		BW	7	
6	FLOOR & CEILING FINISHES		BW	8	
7	WINDOWS AND DOORS		BW	9	
				10	
	TOTAL FOR RENOVATIONS TO OFFICES CARRIED TO GRAND SUMMARY				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
<u>PROVISIONAL SUMS</u>					
A	Allow a Provisional Sum for Electrical works-Repairs		SUM		100,000.00
B	Allow a Provisional Sum for Project management expenses, Documentation and Supervision.		SUM		75,000.00
C	Allow a provisional sum for PMC		SUM		100,000.00
D	Allow a Provisional Sum for Mechanical repair works-Repairs and unclogging of drainage pipes, Manholes and Fixing of existing toilets and sinks		SUM		200,000.00
E	Allow a Provisional Sum for any unforeseen works arising from incidences of delapidated works.		SUM		200,000.00
PROVISIONAL SUMS CARRIED TO GRAND SUMMARY					675,000.00

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>GRAND SUMMARY</u>				
		PAGE	OFFICIAL USE	TENDERER'S USE	
1	<u>PRELIMINARIES</u> Particular and General Preliminaries				
	<u>BUILDERS WORKS</u>				
2	RENOVATIONS TO OFFICES		BW/		
	<u>PRIME COST AND PROVISIONAL SUMS</u>				
4	Prime Cost and Provisional Sums		BW/		
	Sub - Total 1		KSHS.		
	<i>GRAND TOTAL CARRIED TO FORM OF TENDER</i>		KSHS.		

NAME OF TENDERER.....

ADDRESS.....

SIGNATURE.....STATUS.....

DATE.....

NAME OF WITNESS.....

ADDRESS.....

SIGNATURE.....

DATE.....